

**GWINNETT PLACE COMMUNITY IMPROVEMENT DISTRICT (CID)  
REGULAR BOARD MEETING  
Gwinnett Commerce Center  
First Floor Conference Room  
3700 Crestwood Parkway  
Duluth, GA 30096  
January 10, 2007**

**MINUTES**

**Attendees**

*Board Members:* Mark Williams Tom Wheeler Casey Coffey  
Glenn Wisdom Bruce Williams

*Staff:* Joe Allen Dave Rosselle

*Consultants:* Marsha Anderson Bomar, Street Smarts, Inc.  
Steve Bitney, Street Smarts, Inc.  
Katie Blankenstein, jB+a, inc.  
Todd Vaught, SkyDesign  
Lynn Rainey, CID Attorney

Chairman Mark Williams called the meeting to order at 9:00 a.m. by welcoming all in attendance.

Mr. Wheeler motioned to approve the proposed meeting agenda; seconded by Mr. Wisdom and unanimously approved.

Mr. Wheeler motioned to approve the December 13, 2006 Board Meeting Minutes; seconded by Mr. Coffey and unanimously approved.

**Action items**

*Approval of Capitalization Policy*

Mr. Allen requested approval of a capitalization policy recommended by our accountant to read: "For internal financial reporting purposes, property and equipment additions will not be capitalized. For the purposes of audited financial statements, property and equipment additions valued at over \$10,000 each will be capitalized and depreciated over the estimated useful lives of the assets." Mr. Wheeler motioned to approve the policy; seconded by Mr. Coffey and unanimously approved.

*Approval of Open Records Policy*

Mr. Allen requested approval of an Open Records Policy (attached). Mr. Wisdom motioned to approve the proposed Open Records Policy with the condition that any requests for records be reviewed by the CID's attorney prior to release. The motion was seconded by Mr. Wheeler and unanimously approved.

*Adoption of CID Alliance's Principles Regarding Transportation Funding*

Mr. Allen explained the purpose and scope of a resolution supporting the CID Alliance's principles for increasing transportation funding (attached). Mr. Williams emphasized that the Gwinnett Place CID resolution would note that the Gwinnett Place CID's Board of

